

**Hours of work: 29.25**

**Contract type: Permanent- following satisfactory probation period**

**Grade: F**

**Salary: 27,254 – 28,598 pro rata, Full Time Equivalent**

**Closing date (and time): 12 noon on Tuesday 7th October**

**Interview date: w/c 13th October**

**Commencement date: immediate start subject to references and pre-employment checks**

**Additional information:**

Westbury Church of England Junior school is situated close to the centre of Westbury; it is a large junior school with extensive grounds. At Westbury CE Junior School, every child is offered their moment to shine. All children feel valued for who they are and recognise that school life is relevant to their lives. At Westbury CE Junior School, we show respect to all, show care for all and inspire all to be the best version of themselves they can be.

As a Church of England School, core Christian values underpin our school day. All adults in the school model these values to our children and parents speak very highly about how this contributes to a positive learning environment. Our children understand that, regardless of background or personal circumstance, we are a place where everyone can succeed and everyone has worthy contributions to make to our whole school community.

We wish to recruit an enthusiastic and forward-thinking Teaching Assistant for our Resource Base. We hope to recruit someone who has high expectations both of themselves and others - someone who can inspire pupils and adults alike. We would love to hear from someone who has a passion for SEND.

We are looking for someone who:

* Has high expectations and is able to raise aspiration and achievement
* Has a passion for and experience of working with SEND children
* Is able to support children’s learning either in groups or 1:1 work
* Is able to support children’s self-esteem and behaviour development
* Is willing to support children who require physical/personal care

We can offer:

* An excellent professional development opportunities
* A friendly working environment
* An inclusive and caring ethos – a strong and positive family feel
* Specialist staff and a motivated team

Roles and Responsibilities

* To work with individual pupils and groups, under the direction of the class teacher, introducing tasks, monitoring children’s work and using a range of strategies to support their learning.
* To help pupils to access the full curriculum, at the same time promoting independent learning.
* To observe pupils’ performance, and using the systems in place in the school/class, provide the teacher with feedback on pupil progress and help to maintain individual and group records.
* To contribute to the planning and evaluation of learning activities for individuals and groups, liaising with and maintaining effective working relationships with colleagues.
* To use a range of support methods and resources, including ICT, appropriate to the needs of individuals and groups, as directed by the class teacher
* To support the organisation of the learning environment, including the production, maintenance and storage of resources.
* To meet regularly with the class teacher during contracted hours to discuss children’s/students’ progress and to plan and review support.
* To attend formal meetings during contracted hours to discuss pupil’s progress with parents and other professionals as part of the relevant staff group.
* To support the school’s aims and ethos.
* To be familiar with, actively support and comply with all the school policies and procedures, e.g. Equal Opportunities, Communication, Health and Safety, Child Protection and Behaviour.
* To undertake supervision of playground activities as directed by the Headteacher.
* To undertake care tasks related to children’s/students’ physical welfare in accordance with LEA guidance and procedures.
* To accompany children/students and teachers on educational visits and trips during contracted hours.
* To undertake other similar duties commensurate with the grade, provided that such duties are within the competence of the post holder.
* To deliver structured intervention and catch-up programmes to support the development of communication and interaction, literacy and/or numeracy skills.
* To provide targeted support to individuals and groups.
* To contribute to the planning for teaching and learning.
* To share skills with less-experienced colleagues and trainees on work placements, modelling good practice and providing simple demonstrations.

We encourage a visit to our school; nothing sells a school like the people who make it. – come and see us – To arrange a visit please contact Lizzie Curtis in the school office on 01373 822695 or emailing admin@westbury-jun.wilts.sch.uk

**We would love to hear from you.**

For further information about Westbury CE Junior School please visit our website at <https://westbury-jun.wilts.sch.uk>

Candidate packs can be downloaded from the vacancy page and completed forms sent to [admin@westbury-jun.wilts.sch.uk](mailto:admin@westbury-jun.wilts.sch.uk) by **12 noon on Tuesday 7th October**

**This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

**All applicants will be subject to a Disclosure and Barring Service check before appointment is confirmed.**