



# SHERSTON C OF E

## PRIMARY SCHOOL

*Learning,  
Caring &  
Achieving  
Together*

Headteacher  
**Mr Tommy Towers**

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Dear Applicant,

Thank you for your interest in applying for the post of School Business Manager at Sherston C of E Primary School.

We are a small village Church of England school (122 pupils) on the edge of the Cotswolds set in beautiful grounds and surroundings. The school is an integral part of the thriving village community of Sherston.

We are immensely proud of our school and look forward to appointing an enthusiastic and ambitious School Business Manager to join our Senior Leadership Team and lead our excellent administration and premises teams. If you feel you are that person, we would love to hear from you.

In 2021 we had a very successful Ofsted inspection and were rated as good. The school has shown an improving picture in data over the years. Provisional data for 2024 is very strong, exceeding national outcomes at every measure putting the school in the top 2% nationally for KS1 reading.

The school is supported by the CE Holy Cross Church and we work closely with our parent community including a very active 'friends' association who work tirelessly to support the school. Our most cherished quality is our children whose behaviour is impeccable and who are enthusiastic, motivated learners.

The job description and person specification included with this letter will support you in understanding the context of our school and its priorities. We would, however, warmly encourage you to take the opportunity to visit and see our wonderful school for yourself. To arrange a visit please contact Anna Glassborow our admin officer. To discuss the role further please feel free to contact Sarah Mackrill, our current School Business Manager, or myself. In the meantime, please [take a look at this video](#) to get a feel for life at Sherston Primary School.

We very much look forward to hearing from you,



Tommy Towers

Headteacher